



Marine Corps Recruit Depot Parris Island, SC

COORDINATING INSTRUCTIONS FOR STUDENTS CHECKING INTO DRILL INSTRUCTOR SCHOOL

1. Review MARADMIN 029/11. You will report to Drill Instructor School under one of the following three types of orders Temporary Additional Duty (TAD), Temporary Duty Under Instruction/Permanent Change of Station Orders (TEMINS/PCS), or Permanent Change of Assignment Orders (PCA).
2. Documents Required Upon Check-in
 - a. Original Orders
 - b. Original completed copy of Commanding Officer's Special Duty Assignment Screening Checklist
 - c. Hard copies of all approved waivers from CMC
 - d. Medical Record
 - e. Dental Record
3. Pay Entitlements
 - a. Basic Allowance for Housing (BAH). If you are receiving BAH With Dependents for your spouse, child, or parent for whom you are claiming, you will continue to receive BAH With Dependents while attending Drill Instructor School. If you are receiving BAH Own Right, you will continue to receive it until you check into your assigned recruit training battalion.
 - b. Basic Allowance for Subsistence (BAS). All students will receive BAS while attending Drill Instructor School.
 - c. Family Separation Allowance (FSA). All married Marines and single Marine parents, who have custody of their children, will receive FSA if your family is not within 50 miles of Parris

Island, SC. You will start receiving FSA 31 days after you report to the school; however, your FSA will be backed dated to the day you checked into Drill Instructor School.

d. Cost of Living Allowance (COLA). Your COLA will stop the day you transferred from your parent command. You will continue to receive COLA with dependents if your family still resides at your parent command and will continue to receive COLA until you and your family execute PCS orders to Parris Island, SC.

e. Incentive Pay. Incentive pay will stop the day you transfer from your parent command.

4. Per diem. The type of orders you reported to Drill Instructor School will determine your Per Diem and Meal and Incidental Expense (M&IE) rates. If you have questions concerning Per diem and M&IE rates contact the Drill Instructor School Administration Chief at 843-228-3158.

5. Family. You are not authorized to move your family members prior to or while attending Drill Instructor School.

6. Mailing Address. RANK NAME
DI SCHOOL CLASS #
BOX 15500
PARRIS ISLAND, SC 29905

7. Billeting. Students will be billeted on Parris Island at the Osprey Inn. Each room has the following: TV, microwave, coffee pot, refrigerator, two racks, three wall lockers, clock radio, iron, ironing board, linen, towels, and two desks.

8. Air Travel. Military transportation will not be provided from the airport to Parris Island, SC.

9. Check-in Procedures.

a. Uniform. Service A (males/females will wear trousers) with the Garrison Cap.

b. Location. Drill Instructor School, 942 Santo Domingo St.

c. Time. Students are encouraged to check-in early on Check-in Day, to provide more time to organize personal belongings and prepare for Administrative Day 1.

(1) Check-in Hours on Check-in Day:

(a) 0800-1200

(b) 1300-1830

(2) After Hours Check-in. After 1830, go directly to the Osprey Inn, 843-228-2744, and report to Drill Instructor School

the following morning in Service A (males/females will wear trousers) with the Garrison Cap.

10. Uniforms. Students reporting to Drill Instructor School must have their basic military issue as set forth in Marine Corps Bulletin 10120 Fiscal Year Individual Clothing Allowances for Enlisted Personnel. All clothing must be serviceable (i.e. no frayed collars or cuffs; no spots, or mending on any part of the uniform) and marked in accordance with MCO P1020.34G (Marine Corps Uniform Regulations).

11. Physical Training (PT). The PT program is demanding and progressive in nature. Students should prepare themselves for this program by increasing their upper/lower body strength while developing a high level of cardiovascular endurance. Historically, students experience problems negotiating the Obstacle, Confidence, and Endurance Courses due to a lack of endurance and or upper body strength.

12. Miscellaneous. The following items are required prior to Administrative Day 1 (second day of Drill Instructor School). The Military Clothing Store stocks the items specifically required for Drill Instructor School. Students are encouraged to have at least \$200.00 on hand to purchase miscellaneous items.

- (a) ID card armband
- (b) (3) Pairs of green PT shorts (logos/side pockets are not authorized)
- (c) Set of Marine Corps issued green sweat pants
- (d) (4) Pairs of white ankle high socks (markings/logos/no-show socks are not authorized).
- (e) Pair of serviceable (good condition) non-eccentric running shoes (neon, day-glow, rainbow, toe-shoes, etc. are not authorized)
- (f) Olive Drab Green elbow type flashlight
- (g) (5) Black plastic name tags, last name in white 1/2 inch block letters (may be purchased at the Parris Island Engraving Shop)
- (h) (2) Neon yellow reflective belts (velcro style)
- (i) Drill Instructor School Mess Night, 20 Jun 16, cost approximately \$30.00 for the meal

Selected Depot Telephone Numbers
Marine Corps Recruit Depot
Parris Island, SC

Area Code	843
MCRD Prefix (DSN and Commercial)	DSN: 335 Comm: 228
Operator Assistance from Off-Base	843-228-0111
Director	x3000
Assistant Director	x2657
First Sergeant	x3352
Drill Instructor School Admin Office	x3158/2956
RTR Duty Officer	x3273
Osprey Inn	x2744
Military Police	x3444
Depot Consolidated Admin Center	x2307/2406
RTR Chaplain	x2755
RTR Career Planner	x2264
Base Locator	x2111
Credit Union	x3801
Housing Referral	x2853
Library	x1671
Marine Corps Exchange	x1538
Family Service Center	x3351/3791
MCCS	x3301
Cleaners	x1520
Barber Shop - Bldg #204	x3550
Engraving Shop	x1501